Minutes of Friends in Deed meeting held at the Vicarage Tuesday 28th September 2010

Present: Rev. Ally Barrett, Christine Lawrence, Patsy Gray , Rachel Noble, Hilary Grant, Miles Falla, Tim Hayward, Ann Arran, Hazel Wilcox.

Apologies: Brenda Steadman & Margaret Street.

1. **Minutes of last meeting:** The minutes of the last meeting were agreed.

2. Matters arising: The claims that had been outstanding from Care Network have now been settled. Christine said that she would be attending their AGM on the 15th October. Hilary suggested that she put in a claim for petrol just to check that the system in place is working. It was also mentioned that with Public Sector cutbacks that Care Network may be one of those that could have their funding withdrawn. Christine has said that she will report back after she has been to their meeting.

3. Past Events: The Summer Tea Party was a great success. Ally passed on thanks to Pam & Miles for hosting this event (A sunny one in the garden this year!!) and Christine said that everyone she had spoken to had enjoyed themselves. Patsy confirmed there were 39 attendees.

Friends in Deed supported the 2 Children's days organised by Ally on 31st August & 1st September held at Buckden School & Offord . This was another successful event and everyone who helped enjoyed it and thanked Ally for all the hard work and preparation involved to ensure it went well.

4. Forthcoming events: The AGM is to be held on Wednesday 20th October at 7.30 pm. Hazel has booked the Lincoln Room at the Village Hall. Margaret Street has offered to arrange the refreshments. Hazel has also booked a speaker from Cambridgeshire Police Bobby Scheme. Brenda has arranged for a notice to be put in The Roundabout. Rachel will produce Posters to be placed in all the usual places.

Patsy announced that she would like to step down from the committee at the AGM. Ally & Rachel both suggested that Karen Miles may like to join the committee and Ally has said that she will approach Karen to see if she is interested.

Rachel & Christine will supply tea & biscuits at the Christmas Eve quiet Service on behalf of Friends in Deed.

Ann said that she will produce a newsletter for the beginning of December.

Ally suggested that we book dates for forthcoming events and the following dates were agreed:

Winter Tea Party in the Methodist Church Rooms Wednesday 16th February.
Spring training Event Wednesday 16th March in the evening at the Lincoln Room ,Village Hall.

There then followed a discussion on subjects for a speaker. The following 3 were decided upon and Hazel will investigate to see what is available.

1. Hospice at Home
2. John Bentley - Help the Aged
3. Ally - How to arrange a funeral.

5. **Co ordinator's Report:**

   Christine has discussed with Ally how to raise awareness of Friends in Deed within the village. She has spoken to the school and is going to approach the Nursery, Playgroup, Over 60's (we have already offered to taxi people to and from their meetings but nobody has taken this up.)WI and the Monday Club.

   She also said that we could really do with more clients and visitors. Christine went through her records with Ally just to check that everything was up to date.

6. **Any other business:** Rachel said that someone had raised the question of confidentiality with her and it was confirmed that client details are only known by Ally, Christine and Ann as Deputy Co Coordinator.

   Ann said that the Brampton Group have had to draw up a policy for working with vulnerable adults. They are happy to share this with us if needed. Ally said it would be useful for Church and as Friends in Deed comes under the auspice of the PCC we would not require it. Ann also said that Brampton had reported that visiting has not taken off as well as they had hoped, but a Drop in Centre has been very successful. Patsy then raised the question of other areas Friends in Deed could help, such as a Drop in Centre or Child Minding etc. Ally suggested that everyone ask around and we will raise it at our next meeting.

7. Date of next meeting

Next meeting to be held at the Vicarage on Tuesday 1st February 2011 at 4.00 pm.